

# FINDING AID

## Administrative Records of the Conference of Manitoba and Northwestern Ontario Fonds

### Series 519/3 Administrative Support Staff

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United Church of Canada Archives  
Winnipeg

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**500 Manitoba and Northwestern Ontario Conference fonds. -- 1917 - 2004; predominant 1954-1993. -- 43m of textual records and other material.**

The Conference of Manitoba came into existence in June of 1925 with the creation of The United Church of Canada through the union of the Methodist, Presbyterian, Congregational and Local Union Churches of Canada. The name was changed in 1980 to the Conference of Manitoba and Northwestern Ontario as a result of a successful petition to the General Council of the United Church by Cambrian Presbytery. The Conference encompasses the entire province of Manitoba and the area of Northwestern Ontario drained by the Rainy River and Winnipeg River systems as far east as Marathon, Ontario and south to the United States border.

The Conference has an administrative as well as a geographic meaning. The thirteen conferences within The United Church of Canada function as a governing body or court of the church. Very simply, they are composed of members of the Order of Ministry on the roll of Presbyteries within the geographical bounds of the Conference and lay persons under appointment to administrative or staff positions within the Conference by a court of the church or the United Church General Council. These are matched by an equal number of lay representatives elected from the Pastoral Charges within the Conference. Chairpersons of Conference Committees and the President of the Conference United Church Women are also members of Conference. In addition to the obligation to meet annually and to appoint a Conference Executive, the Conference was charged with appointing Standing and Special Committees to carry out the day to day work of the Conference. In 1925 these were Education and Students, Evangelism and Social Service, Foreign Missions, Home Missions, Pensions, Publications, Religious Education, Missionary and Maintenance Fund, Church Property, Settlement, Statistics, Historical and Obituaries.

With a few exceptions, the structure of Conference remained essentially the same until 1972 when a major realignment of the administrative structure of the United Church at the General Council (National) and Conference levels took place. In 1972, the Boards of Home Missions, Evangelism and Social Service and Christian Education had ceased to exist along with the staff positions associated with that work. New paid staff positions which made their first appearance around this time were Regional Director of Broadcasting in 1971 (lasting only until 1972), the positions of Conference Personnel and Conference Administrative Support in 1972 and the positions of Leadership Development and Program Resource in 1973. In 1975 and 1976, and again from 1989 to 1993, a staff position for Communications was added. In 1983, the Conference staff position of Christian Development and Outreach was created and, in 1986, an Evangelism and Social Action staff person as well as a full time Conference Archivist was hired.

The changes in National and Conference administrative structure, which resulted from a move towards more regional and local control of church programs, were reflected in the evolution of Conference Committees. The powerful Conference Home Missions Committee and its sub-committees, responsible for overseeing the mission initiatives of Conference and the administration of mission grants according to Board of Home Missions directives, had been replaced by the Administrative Support Committee (briefly called the Congregational Support Committee) by 1973. Another major reorganisation of the Conference committee structure took place in 1983 when a system for the division of the work of Conference committees among four Councils (Stewardship, Worship and Education, Ministry and Personnel, Evangelism and Social Action) was devised. Committee chairs reported to their respective Councils that in turn were represented on the Conference Executive.

Another major reorganisation of Conference Structure took place in 1993. At that time, the pressure of meeting current demands with dwindling resources resulted in a move to reduce the number of Presbyteries from eight to six. The work previously allocated among four Conference Councils was then divided between three Program Units (Education and Justice, Ministry and Personnel, and Stewardship and Mission). The number of Committees reporting to the Program Units, and through them to the Conference Executive was reduced. Salaried staff were also decreased and reorganised to include the positions of Executive Secretary, Education and Justice staff person, Stewardship and Mission staff

person, Personnel staff person and Conference Archivist. Further changes to the Conference Structure were made in 2005.

Many of the materials which make up this Conference fonds had been stored in the basement of the Conference administrative offices at 120 Maryland Street in Winnipeg in an ad hoc manner for varying lengths of time over a period of approximately forty years before coming into the Archives. Generally, the records of Conference executive, staff and committee chairs were transferred to the basement at the end of their term of office. Renovations to and rearrangement of the basement area resulted in the movement of the materials around the storage area on more than one occasion. It is probable that space constraints resulted in the unrecorded disposal of an undetermined number of documents and other materials throughout the storage period. Administrative records in storage at 120 Maryland were formally transferred to the Archives in 1989. The movement of the Conference administrative offices to a new address in the fall of 1996 precipitated an inventory and the relocation of those records in 1995 prior to the move. The balance of the fonds consists of record series that had been accessioned by the Archives at various periods prior to 1995. The provenance of records accessioned prior to 1976 is often obscure.

The fonds consists of textual and other materials generated by the Conference, the Conference Executive, Conference Staff Associates and Conference Committee members in the fulfilment of their mandate as outlined in *The Manual of The United Church of Canada* from 1925 to 1994. Throughout the life of the fonds, several Conference staff members have served in more than one church or community administration simultaneously while keeping unified files. This has resulted in materials from other administrative jurisdictions being interspersed among the fonds.

Fonds are composed of the following series: Conference Annual Meetings, 1925-1993; Conference Executive, 1925-2002; Conference Offices, 1958-1989; Committees, Task Forces and Working Groups Answering to the Executive and Sub-Executive, 1968-1993; Manitoba Conference Branch of The United Church Woman's Missionary Society, 1918-1962; Manitoba Conference Branch Woman's Missionary Society Archives Collection, [ca.1885-ca.1960]; Manitoba Conference Lay Association, [ca.1910]-1962; District Council AOTS, 1964-1977; Conference Committee on Christian Education, 1927-1992; Conference Home Missions Committee, 1926-1973; Superintendents of Home Missions, 1926-1973; records of the Administration of Norway House Residential School, 1954-1967; Conference Hospitals, 1923-1982; Home Missions Inter-Conference and Ecumenical Groups, 1956-1969; Conference Evangelism and Social Service Committee, 1933-1976; Conference Congregational Life and Work, 1952-1979; Church in Society Committee, 1976-1983; Evangelsim and Social Action Council, 1983-1993; Inter-Conference and Ecumenical Groups reporting to the Evangelsim and Social Action Council, 1972-1999; Conference Communications, 1964-1992; Worship and Education Council, 1981-1994; Worship and Education Council Women's Groups, 1982-1992; Education and Justice Unit, 1987 - 2004 (predominately 1993 - 1998); Committee on Education, Students and Church Vocations, 1975-1978; Conference Education Committee, 1972-1983; [Interim] Placement Committee, 1970-1972; Conference Settlement Committee, 1971-1980; Conference Staff Committee, 1966-1992; Ministry and Personnel Council, 1982-1993; Conference Personnel Officer, 1972-1993; Conference Personnel Records, 1957-1993; records of the Conference Finance Committee, 1964-1974; records of Conference Administrative Support, 1973-1983; records of Administrative Support Staff, 1972-1993; Conference Stewardship, 1967-1993; Church Camps, 1918-1975; Church Home for Girls, 1945-1976; Women's Union, 1926-1958; Manitoba Conference Woman's Association, 1946-1962; Conference United Church Women, 1963-2002; Fellowship of Professional Women, 1949-1980; Manitoba Canadian Girls in Training, 1918-1990; and the Manitoba Student Christian Movement, 1923-1981.

Title based on contents of fonds.

The fonds also includes ephemera, photographs, slides, audio tape recordings, video tape recordings and 50 sets of blueprints, plans and architects' drawings.

Original order of many of the series of the fonds was substantially obscured during the storage period and many materials were in an extremely disorganised state with no original order or access points apparent; where necessary, order based on administrative function has been reconstructed by the arranging archivist.

Some restrictions on access; see series descriptions.

Finding Aids consist of series descriptions and box lists; some sub-series and file level description available.

Further accruals are expected.

**519/3 Administrative Support Staff. -- 1972-1993. -- 1.5m textual records and other material.**

Prior to 1972, Field Staff were employed by the National Boards to represent them and to implement their programs 'in the field'. The National Boards traditionally appointed staff, defined their work, held them responsible and terminated them on occasion. As the process continued whereby the Board of Home Missions was subsumed into the new Division of Mission, Presbyteries began to take over more responsibility for the Home Mission Charges within their areas. Responsibilities that had previously been the purview of the Superintendent of Home Missions such as supervision of ministers, pastoral relations, salary, manses, church property, stewardship education, and congregational life and work became a matter of Presbyterial oversight. First Nations congregations began to evolve from Home Missions into Pastoral Charges as Home Missions faded from the scene. It was apparent that Field Staff would have to relate to the Conference in a different way, assuming the roles of advisor and resource person rather than functioning as an administrator, as had been the case with the Superintendents of Home Missions. This new relationship was formalised with the creation of the Congregational Support Committee in 1973 and the Administrative Support Committee in 1974. The associated staff position was renamed Administrative Support. One of the responsibilities of the Administrative Support Staff was to assist with the administration of the annual Block Funding Grant. Most of the charges receiving assistance through the Block Funding Grant were the same as those which had received funding under programs administered by the Board of Home Missions. After 1978, the Conference Administrative Support Committee assumed responsibility for Stewardship and the staff position associated with Administrative Support was thereafter known as the Stewardship Education and Administrative Support officer. This remained the case after 1983 when Administrative Support moved under the umbrella of the Stewardship Council.

Records described here were created by Rev. Raymond R. Smith in the course of his tenure as Conference Administrative Support officer from 1972 to 1979 and by Rev. Norm Velnes, who held the same position from 1980 to 1992. It appears that Rev. Smith also served on the Church Extension Committee of Winnipeg Presbytery. (The Winnipeg [Presbytery] Council of Church Extension was charged with responsibility to act for the Conference as a whole in matters of Church Extension after 1957.) Some of the material described here was undoubtedly generated by Rev. Smith in his capacity as a member of this committee. It is impossible, however, to differentiate this material from that generated in his capacity as Conference Administrative Support. Rev. Smith tendered his resignation in November of 1980 in anticipation of his retirement from active church work and he was succeeded in this position by Rev. Norm Velnes.

Records described here came into the archives as part of several accessions, the most recent in 1996, and include correspondence, reports and other materials pertaining to charges/missions receiving Block Funding Grants as well as the general correspondence of the Conference Administrative Support Officer. Previously, 'Maintenance Claims' records and 'Property Claims' records of the Superintendents of Home Missions had been kept in separate files. However, by the time these records were accessioned all records pertaining to an aid receiving charge/mission were combined in one file. (For more information on the nature of these records please see '509/2 Records of the Superintendents of Home Missions'.) It should also be noted that when Rev. Velnes assumed the office of Conference Administrative Support, he did not create new files but continued those already begun by Rev. Smith.

Title based on contents.

Items include survey plans and maps.

Where original folders were in a deteriorated condition, items have been re-folded.

Labels on the original folders indicate that some of these files were originally arranged by Presbytery, however, this was no longer the case by the time most of these items were accessioned; files for each Administrative Support staff person are now arranged alphabetically by Charge name or subject; duplicates have been culled.

Many of the records described here were intended by the creator to be confidential; access to material containing identifying information about individuals is restricted.

File level description; box list available.

A large number of Administrative Support Staff files have not yet been transferred to the Conference Archives from Conference Office storage and have yet to be described.

Location: Box 519/2-2 (former Box S-9-1); Box 519/2-3 (former Box S-4-4); Box 519/2-4.

**Records of Conference Administrative Support/  
Stewardship Education and Administrative Support**

**File Description**

**Raymond R. Smith, 1972-1980**

1. Assiniboia Parish. -- 1972-1978. -- 1 folder.

Assiniboia Parish was created from the constituent parts of Kirkfield Park and Crestview United Churches in January 1972 and dissolved back into its constituent parts in July of 1973.

Items described here include a copy of the Winnipeg Presbytery Research and Planning Council report 'Evaluation of the Merger and Dissolution of the Parish of Assiniboia' and items pertaining to the evolution of the Crestview United Church congregation dating from 1977 and 1978.

Title taken from folder label.

Also known as United Church of Assiniboia.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

2. Brandon Half-Way Home Project. -- 1976-1978. -- 1 folder.

The Brandon Half-Way House Committee/Half Way Homes Steering Committee was formed in 1976 to investigate the possibility of opening a half-way house for parolees in Brandon, Manitoba.

This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Brandon Presbytery).

Items found here include correspondence pertaining to the half-way house proposal, a written proposal document and a copy of the General By-Laws and Constitution of the Brandon Halfway Home, Inc., and correspondence and other documents pertaining to requests for capital assistance/block grant funding.

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

3. Brandon Presbytery Field Worker. -- 1971-1974. -- 1 folder.

In 1971, a plan was put forward by the Brandon Presbytery Congregational Life and Work Committee to hire a half-time field worker. Ms. Betty Marlin was hired in May 1972. When Ms. Marlin resigned in 1974, the project was re-evaluated. This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Brandon Presbytery).

Items found here include project descriptions, job descriptions, correspondence pertaining to the proposal and requests for grant support, and evaluation documents.

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**4. Brandon Presbytery Summer Education Project. -- 1976-1977. -- 1 folder.**

Items found here consist of correspondence and other documents that pertain to requests for grant funding in order to hire leaders for summer youth programs in Brandon Presbytery. This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Brandon Presbytery).

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**5. Cambrian Presbytery Northern Support Staff. -- 1976-1978. -- 1 folder.**

Items found here consist of correspondence and other documents that pertain to the payment of travel allowances to staff offering support to isolated northern charges. This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Cambrian Presbytery).

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**6. Castlegreen Coop Housing. -- 1973-1979. -- 1 folder.**

Items found here pertain to a project to create a co-operative housing community in Thunder Bay. This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Cambrian Presbytery).

Contents consist of project proposals, correspondence pertaining to the proposal, manager's reports and financial statements, correspondence pertaining to application for and repayment of loans from the Division of Mission.

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).



7. Chilean Congregation. -- 1976-1979. -- 1 folder.

Spanish language church services for members of the Chilean refugee community began in July 1977 as a two-year experimental ministry. Services, led by Rev. Gaston Vialard of Glenboro, were held in Immanuel United Church in Winnipeg and later at Gordon-King Memorial United Church. As the members of the Chilean community began to integrate into the wider Winnipeg scene, the need for separate United Church services diminished and it was decided to terminate the project as of 31 December 1979.

Items described here consist of materials pertaining to the ministry with Chilean people. This includes correspondence that pertains to special grants made for this purpose, evaluations of the program and meeting notes, items pertaining to the Ethnic Ministries Sub-Committee of Winnipeg Presbytery (previously known as the Ethnic Missions Sub-Committee), and Ethnic Ministries/Congregations in general.

Title taken from folder label.

Also known as Ministry to Spanish Speaking People in Winnipeg.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

8. Community Action Project. -- 1977. -- 1 folder.

The Community Action Project was a pilot project initiated by the Greater Winnipeg Indian Council and financed through a grant made by the St. Giles Trust Fund. The project was designed to encourage greater participation by Native people in local community affairs and community decision making.

Items found here include project proposals, and correspondence that pertains to project financing.

Title taken from folder label.

Also known as Winnipeg Community Action Project or C. A. P.

Chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

9. Conference Camping. -- 1974-1981. -- 4 folders.

Items found here consist of material pertaining to Conference Camping that appears to have been collected by Rev. Ray Smith during his term as Conference Administrative Support Staff. This includes research documents and presentations dealing with camping in Manitoba Conference and Winnipeg Presbytery; and information on the Maskwa Project, a Winnipeg Presbytery camp, dating from 1977 and 1978. Also included here are minutes and reports dating from 1975 to 1981 and correspondence dating from 1975 to 1977 pertaining to Camp Wasaga.

Accession: Undetermined.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**10. Emergency Bonus Plan. -- 1974. -- 1 folder.**

Items found here consist of documents that pertain to an emergency bonus payment plan designed to mitigate the effects of inflation on the salaries of those serving on a full-time basis on charges and outreach ministries.

Title based on contents.

Location: Box 511/1-1.

**11. Ethnic Ministries. -- 1967-1978. -- 1 folder.**

Items found here include correspondence and background information pertaining to ethnic ministry in Manitoba Conference and in the larger United Church of Canada. Also found here is information about the National and Regional Inter-Faith Immigration Committees and the General Council Committee on Minority Groups of European and Asiatic Origin. Both Rev. Raymond Smith and Rev. J. D. McMurtry generated correspondence found in this file.

Accession: Undetermined.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**12. General Correspondence. -- 1972-1980. -- 1 folder**

Items described here include correspondence and other documents pertaining to school tax reduction, 1972; the Churches in Indian Communities account, 1972; membership on the Advisory Committee to the Building Administrator, 1973; a report of a visit to Oxford House, 1973; South Indian Lake property, 1974; the appointment of a United Church Women representative to the Department of Stewardship Services, 1980; and the United Church study on sexuality and ministry, 1980.

Title based on contents.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**13. Hydro Camp Ministries. -- 1973-1977. -- 1 folder.**

Items found here consist of correspondence and other documents, including reports that pertain to the supervision of and support for the Jenpeg Chaplaincy Project. This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Northland Presbytery).

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**14. Immanuel (Morse Place-Wesley). -- 1973-1977. -- 1 folder.**

In 1973, the congregations of Morse Place and Wesley United Churches were amalgamated through the action of Winnipeg Presbytery. The new congregation was known as Immanuel.

Items found here include a copy of the proposal for joint ministry, a copy of the motions to be presented to Winnipeg Presbytery on 9 October 1973, and documents pertaining to applications for grant assistance through to 1976.

Title taken from folder label.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**15. [Indian Student's] Residence 456 Pritchard Ave. -- 1971-1972. -- 1 folder.**

In 1971, the Advisory Committee on Indian Work recommended the creation of a small scale student residence to offer housing to First nations students studying away from home for the first time in order to ease the transition to city life and stem the high rate of school drop-outs. However, from the first there were problems due to the age of the students (+18) and the residence was closed almost immediately. During the 1972/73 school year, the Manitoba Indian Brotherhood operated the home as a student residence. These items were previously described as Conference Administration and housed with Conference General Administration (Box B).

Items described here include correspondence and other documents that pertain to planning for the opening of the residence in 1971 and its closure soon after.

Title based on contents.

Chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**16. Jack's Group, Inc. -- 1977-1979. -- 1 folder.**

Jack's Place, located at 652 Main Street in Winnipeg, was conceived as a non-profit, rooming house type, hostel accommodation for core area seniors who had come to require more living assistance.

Items found here consist largely of correspondence and supporting documentation that pertains to a request for funding for the Jack's Place project from the bequest of Miss M. D. C. Mills. Also found here is a copy of a Canada Mortgage and Housing evaluation of the facility dating from 1979.

Title based on contents.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**17. Korean Congregation. – 1968-1977. – 2 folders.**

The first suggestion to form a congregation for Winnipeg's Korean families made in 1968. In 1972 a Korean Bible Class meeting at Harrow United Church moved to acquire ministerial leadership. Soon after the Conference Home Missions Committee Executive and Winnipeg Presbytery Home Missions Committee and Executive approved a request for financial assistance and an agreement between Harrow United Church and the Winnipeg Korean Congregation for the use of space at Harrow was put into place. By 1977, the congregation was considering becoming completely self-supporting without assistance from the Conference Block Grant.

Items described here include a copy of the agreement entered into between Harrow United Church and Winnipeg's Korean Congregation; and a copy of the Order of Service for the service that took place on 29 October 1972 celebrating the Covenant between Harrow United Church and Winnipeg's Korean Congregation. Items also include correspondence, including that pertaining to pastoral relations and financial matters.

Title taken from folder label.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-3 (former Box S-4-4).

**18. Lay Employees' Retirement Plan. -- 1971. -- 1 folder.**

Items described here consist of correspondence pertaining to the requirements for participation in the United Church of Canada Lay Employees Retirement Plan, especially as this pertains to amendments to United Church Pension Funds passed at the 24<sup>th</sup> General Council.

Title taken from folder label.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-3 (former Box S-4-4).

**19. MacLean House. – 1967-1979. -- 2 folders**

These files contain correspondence pertaining to the financial operations of MacLean House. This includes applications for Charitable Organisation status, and correspondence and other documents that pertain to annual financial statements and auditor's reports for MacLean House. The material pertaining to the application for charitable status was transferred to Raymond Smith on the sale of MacLean House in 1978.

Title based on contents.

Financial statements for the Institutional Mission Board dating from 1966 to 1972 have been removed to a separate folder and are described as part of "509/2 Records of the Superintendents of Home Missions (General Files-McMurtry and Smith, 1966-1972)".

For further information on MacLean House see also "509/2 Records of the Superintendents of Home Missions (N. K. Campbell, 1960-1965) and "519/3 Administrative Support Staff (Norman Velnes, 1980-1992)".

Accession: 1996-21.

Location: Box 519/2-3 (former Box S-4-4); Box 519/2-2 (former Box S-9-1).

**20. McClure United Church. -- 1976-1980. -- 1 folder.**

In 1977, the congregations of Chalmers and Greenwood United Churches were amalgamated by action of Winnipeg Presbytery. Items found here include materials pertaining to the amalgamation and the formation of McClure Place, Inc. and the construction of a senior's housing complex on the site of the former Greenwood Church.

Title taken from folder label.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**21. Native Alcoholism Council. -- 1972-1973. --1 folder.**

Items found here include copies of study documents, press releases, newspaper clippings, and correspondence pertaining to requests for financial support from the United Church for a Native Alcoholism Council study of alcoholism among Native people. Also included here is correspondence pertaining to funding requests for the Native Clan [Halfway Home] project.

Title taken from folder label.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**22. Nelson House. -- 1973-1974. -- 1 folder.**

Items found here consist of correspondence and other documents that pertain to the Nelson House Church Building Project. This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Northland Presbytery).

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**23. Norwood Manse. -- 1977. -- 1 folder.**

Items found here consist of documents pertaining to plans to sell the Norwood United Church Manse at 499 Lyndale Drive.

Title based on contents.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**24. Ordinands Moving Expenses. -- 1973-1980. -- 1 folder.**

Items found here consist of correspondence and other documents that pertain to the expenses incurred by ordinands moving onto their first charge and their reimbursement for these costs. Rev. Norman Velnes generated some documents dating from 1980.

Title based on contents.

Reverse chronological order.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**25. Red Lake Reception Lodge Inc. -- 1974-1975. -- 1 folder.**

The Red Lake Reception Lodge was proposed as hostel accommodation for people requiring short-term housing such as those receiving medical treatment in Red Lake. This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Cambrian Presbytery).

Contents consist of project proposals, and correspondence pertaining to the proposal and project funding.

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**26. Robertson House. -- 1979. -- 1 folder.**

Robertson House, located at 650 Burrows Avenue along with Robertson Memorial Church, was the sight of one of the earliest mission initiatives of the Presbyterian Women's Union in Winnipeg. Kindergarten, children, youth and adult programming as well as recreational activities were held there. The Board of Home Missions of the Presbyterian Church took over the mission in 1917. For a time, Robertson House served as one of the sites of the People Acting on Concerns Together mission initiative (PACT). PACT was wound down in 1977 and Robertson House was sold in 1979 to the Greater Winnipeg Indian Council. Title was transferred in 1984 and the contents were given over to the new North End Community Ministry. Robertson Memorial Church, which had been separated from Robertson House when PACT was formed, was closed in 1997.

Items described here include a copy of the sermon preached by Rev. Bill Blaikie and two copies of the Order of Service for the Service of Thanksgiving for Robertson House on 18 February 1979. Also found here is draft copy of the Offer to Purchase Robertson House by the Greater Winnipeg Indian Council and correspondence pertaining to the planned sale.

Title taken from folder label.

Further information on Robertson House may be found with the Charge Records of the Robertson Memorial Church/Institute, also accessioned by this archives; records accessioned for People Acting on Concerns Together (PACT) have also been described as part of the Charge Records Collection.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**27. Roseau River. -- 1968-1978. -- 2 folders.**

Items described here include briefs and reports from various sources on social conditions in Roseau River and proposals for community development projects as well as attendant correspondence pertaining to the United Church ministry to Roseau River. There is also correspondence that pertains to the appointment of United Church lay workers to Roseau River and copies of evaluation reports on the state of the work dating from 1970 to 1977. Correspondence and other documents dating from 1977 and 1978 pertain to the Roseau River Children's Centre Project of which United Church Minister Rev. Dorinda Vollmer was Treasurer. These items were previously described as Conference Administration and housed in Conference General Administration Box B.

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**28. St. Andrew's Place. -- 1971-1976. -- 2 folders.**

St. Andrew's Place grew out of an effort to redevelop the site after a fire destroyed the St. Andrew's (Elgin) church in November of 1968. A new type of ministry/multi-purpose building incorporating senior's housing and other community services was envisioned and St. Andrew's Place was officially opened May 7, 1976.

Items found here include excerpts from Winnipeg Presbytery minutes pertaining to plans for redevelopment of St. Andrew's (Elgin); various planning documents outlining proposals for the St. Andrew's Place redevelopment project; Administrative Support staff correspondence pertaining to the project; and Orders of Service for the official opening as well as documents pertaining to applications for grant assistance.

Title taken from folder label.

Reverse chronological arrangement.

For further information on the Central Winnipeg Parish, of which St. Andrew's (Elgin) was a part, see "509/2 Records of the Superintendent's of Home Missions (General Files-N. K. Campbell)".

Accession: 1996-21.

Location: Box 519/2-3 (former Box S-4-4).

**29. Thunder Bay Health & Community Services Hostel. -- 1974. -- 1 folder.**

In 1974, the United Church provided emergency funding to keep the Thunder Bay Health & Community Services Hostel in the former Lakeland Hotel open while awaiting anticipated grant funding from the Ontario government. This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Cambrian Presbytery).

Items found here consist of information on the project and correspondence pertaining to the award of the grant.

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**30. Thunder Bay Hospital Chaplain. -- 1974-1976. -- 1 folder.**

Items found here include correspondence and other documents pertaining to funding for the outreach ministry of the Thunder Bay Hospital Chaplain. This project was phased out in 1976. This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Cambrian Presbytery).

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**31. Thunder Bay Housing Projects. -- 1973. -- 1 folder.**

Items found here pertain to an application for a grant from the United Church to investigate a proposal for the Wesway Mini Housing Project. Although the funds were awarded, the housing group was unable to acquire suitable premises. This file, likely accessioned in 1984, was originally housed with the 'Presbyteries' records that have been re-described as records of the Conference Superintendents of Home Missions (Property and Maintenance Claims-Cambrian Presbytery).

Title based on contents.

Reverse chronological order.

Location: Box 519/2-4 (former Box S-9- now CA00870).



**32. Winnipeg Church for the Deaf. -- 1957-1980. -- 2 folders.**

The Winnipeg Church for the Deaf was established in 1962. In the beginning, the project was undertaken by the United and Anglican Churches with the Lutheran Church joining in later (the Lutheran Church had maintained a mission to Winnipeg's Deaf community with a visiting minister from the United States for forty years prior). The Church initially operated out of the Winnipeg community Centre for the Deaf at 285 Balmoral Street and later moved to the Kiwanis Centre for the Deaf at 285 Pembina Hwy. As part of his duties as Superintendent of Home Missions and later as Administrative Support Staff, Rev. Raymond Smith represented the United Church on the Winnipeg Church for the Deaf Advisory Board from 1966 to 1980.

Items found here include correspondence and other documents that pertain to the establishment of the Winnipeg Church for the Deaf and the appointment of a minister, minutes of the Advisory Board dating from 1969, copies of the Constitution and job descriptions for Church committees, and an annual report and copy of a report to Conference dating from 1974. General resource materials on the deaf community and information on the Kiwanis Centre for the Deaf are also found here. Items that pertain to pastoral relations include those that pertain to the termination of Rev. Bruce Stam in 1980.

Title based on contents.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-3 (former Box S-4-4).

**33. Winnipeg Presbytery Documents. -- [before 1980]. -- 1 folder.**

Items found here include various reports produced by and for Winnipeg Presbytery and pertaining to plans for the development of outreach ministry initiatives in Winnipeg Presbytery. Outreach ministries forming the subject of these reports include the St. Andrew's (Elgin) United Church Re-Development Project, People Acting on Concerns Together (PACT), Ministry with Native People, and MacLean House. Other reports found here pertain to urban ministry in general and ministry in Winnipeg's North-End and Point Douglas districts.

Title taken from folder label.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**Records of Conference Administrative Support/  
Stewardship Education and Administrative Support**

**File Description**

**Norman Velnes, 1980-1992**

1. Chinese United Church. -- 1957-1987. -- 2 folders.

Chinese mission work in Winnipeg was started by Rev. Mar Seung on Fountain Street in 1906 and moved to Logan Avenue in 1907. Winnipeg's Chinese United Church was located at 281 Pacific Avenue in a building that dated from 1947. For many years only the basement was completed and it was used for services until 1971 when the sanctuary was completed. In 1976 a portion of the church property was transferred to Manitoba Housing in anticipation of the construction of a senior's housing development next door at 289 Pacific.

Items found here include correspondence that pertains to property matters such as securing title to the Chinese United Church property and payment of taxes. Correspondence also pertains to the receipt and repayment of loans for church renovations from the Division of Mission. Correspondence dealing with the purchase in 1957 of a house at 1190 Valour Road for use as the Chinese United Church Manse is also found here along with correspondence and other documents pertaining to its sale in 1986.

Title based on contents.

Reverse chronological arrangement.

For further information on the Chinese United Church see also the files "Central Winnipeg Parish" and "Winnipeg Presbytery Ethnic Missions" described as part of "509/2 Records of the Superintendents of Home Missions (N. K. Campbell, 1960-1965)".

Accession: 1996-21.

Location: Box 519/2-3 (former Box S-4-4).

2. Converse, Inc. -- 1975-1981. -- 1 folder.

The Converse program was inspired by the efforts of two women working in the United Church Halfway Homes and seven inmates from Stony Mountain Institution. Beginning in June 1975, Converse was conceived by the Winnipeg Presbytery Research and Planning Council to provide information to the general public about the issues and facts on every side of the criminal justice system and to serve as a balance to the sometimes-sensational coverage in the media. Converse initially received support in the form of quarterly grants from the Conference Block Grant, as per the recommendation of Winnipeg Presbytery, from the Donner Foundation, a Government of Canada L. I. P. Grant and individual donations. Later, support was received from the United Way. Converse ceased to exist as of 31 March 1981.

Items include correspondence pertaining to program development and financing, monthly and annual reports, Converse Newsletters and member's updates, minutes of annual meetings of the corporation, and financial statements and auditor's reports.

Title taken from folder label.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**3. General Correspondence. -- 1981-1983. -- 1 folder.**

Items described here include correspondence and other documents pertaining to budgeting for the convenors of Conference Committees (1981) and the UCW Bursary Fund Annual Report.

Title based on contents.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**4. Indian & Metis Reception Lodge. -- 1961-1985. -- 2 folders.**

The Indian Metis Reception Lodge at 367 Selkirk Avenue was opened in 1962 and closed in 1979. The property was rented to the Native Women's Transition centre from 1980 to 1985.

Items found here include a copy of the proposed constitution dating from ca.1970, various reports dating from 1964 to 1966 and 1975, and minutes of meetings of the Board dating from 1976 and 1977. Correspondence found here includes that pertaining to the purchase of the property at 367 Selkirk Avenue in 1961 and that pertaining to the closure of the Lodge in 1979 and its subsequent rental.

Title based on contents.

Reverse chronological arrangement.

For more information on the United Church Ministry with Native People see the file of that name described elsewhere in this series.

For more information about the Indian Metis Reception Lodge see the sub-series "509/1/5 Indian Metis Reception Lodge" described as part of the series "509/1 Records of the Conference Home Missions Committee".

Accession: 1996-21.

Location: Box 519/2-3 (former Box S-4-4).

5. [Indian Student's] Residence 456 Pritchard Ave. -- 1971-1988. -- 1 folder.

Diminishing need in the area of student housing led the Native Alcoholism Council of Manitoba to propose the use of the student residence as a home for individuals in alcohol rehabilitation programs after 1973. This arrangement continued until 1984. In 1985, the Native Alcoholism Council of Manitoba residence for individuals in alcohol rehabilitation programs at the [Indian Student's] Residence on Pritchard Avenue evolved into a children's drop-in run by Community Foster Parents with space also utilised by the Winnipeg Anti-Sniff Coalition. In 1986, the Anti-Sniff Coalition planned to move to new premises and it was decided to sell the home.

Items found here include correspondence pertaining to the residence proposal; a copy of the offer to purchase 456 Pritchard Ave. dating from 1971 and correspondence related to the residence purchase; agreements for use of the residence by the Manitoba Indian Brotherhood and related correspondence; a copy of the lease agreement with Community Foster Parents and related correspondence; documents pertaining to requests for grant support from the United Church; and correspondence pertaining to the sale of the property.

Title taken from folder label.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

6. Inner City Voice. -- 1985-1987. -- 1 folder.

Items described here consist of correspondence and other documents that pertain to an application for a United Church Mission Support Grant by the Inner City Voice Community Newspaper.

Title taken from folder label.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

7. Island Lake Manse. -- 1930-1987. -- 1 folder.

Documents consist of correspondence that pertains to property occupied by the United Church at Island Lake. This largely includes items dealing with lease/title to the property occupied by the church and manse at Island Lake (Garden Hill) dating from 1964. Items dating from 1974 and after largely pertain to the lease of the Island Lake manse to George Brotherston and family and later Kurt and Donna Flett. This includes photocopies of a tenancy agreement dating from 1978. Correspondence dating from 1987 pertains to the sale of the manse property to George Brotherston. These items were previously described as and housed with Conference General Administration (Box B).

Title based on contents.

Island Lake is also known as Garden Hill/St. Theresa Point.

A survey of the community dating from 1930 and correspondence pertaining to the survey dating from 1931 are 1975 photocopies.

Items include a 'plot plan' of the community dating from 1966.

Reverse chronological order.

Accession: Undetermined.

Location: Box 519/2-4 (former Box S-9-0 now CA0087).

**8. Lakeshore Pastoral Charge. -- 1982-1993. -- 1 folder.**

In 1982, the Plumas-Lakeshore Charge was dissolved into two separate charges. It was acknowledged by Manitoba Conference that Lakeshore would initially require some support. Lakeshore Pastoral Charge included the preaching points of Alonsa, Amaranth and Langruth. In 1993, it was decided that the Lakeshore Pastoral Charge would be dissolved. It was planned that Langruth would join with the Plumas and Glenella United Churches and be known as Circle Marsh Pastoral Charge. Alonsa was to join with the Kelwood and McCreary United Churches to be known as the Kelwood/McCreary/Alonsa Pastoral Charge.

Items described here consist of correspondence and other documents pertaining to the payment of Mission Support Grants to Lakeshore Pastoral Charge including financial and activity reports. Also found here is correspondence dating from 1989 pertaining to the transfer of land from the Amaranth United Church to the local government district.

Title based on contents.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**9. MacLean House Sale 1978. -- 1976-1986. -- 1 folder.**

MacLean Mission/United Church, which had occupied the site on Alexander Avenue since 1898, was closed in 1968 and its membership roll was transferred to St. Andrew's (Elgin). MacLean House, a community resource centre, was opened on the site in 1970 and operated until 1978. In 1979, the Church decided to sell the premises to the Winnipeg Women's Cultural Education Centre with the United Church providing mortgage funds. In 1983, the women's group encountered financial difficulties and MacLean House was put up for sale. It was proposed that the property be transferred to the Guyanese Association of Manitoba for one dollar on the understanding that they were responsible for the payment of tax arrears. However, the transfer was not completed due to neighbourhood objections. The property was sold by the city in lieu of unpaid taxes in 1985.

Items found here pertaining to MacLean House include copies of the signing authorities from 1973 to 1977; documents related to the sale of the property in 1978; and documents related to the sale of the property in 1985.

Title taken from folder label.

Reverse chronological arrangement; financial records no longer required to be retained, such as bank statements, petty cash receipts, tax forms, salary sheets, accounts payable, accounts receivable and deposit books have been culled.

For further information on MacLean House see also "519/3 Administrative Support Staff (Raymond R. Smith, 1972-1980)".

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**10. Manitoba Japanese United Church. -- [ca.1960]-1986. -- 2 folders.**

Rev. M. Akagawa began the mission to Manitoba's Japanese community in 1942 when he undertook to visit Japanese families who were working on sugar beet farms in the Morris area. The Manitoba Japanese United church was formed in 1944 after a laymen's meeting at Knox United Church. The congregation was housed in Knox Church, Winnipeg.

Items found here include documents pertaining to the history of Manitoba's Japanese community and the establishment of the Manitoba Japanese United Church, financial and other reports, and correspondence pertaining to the proposal to appoint Rev. Yoshimichi Masaki as ordained supply in 1973. Correspondence pertaining to visits to the Japanese community in Thunder Bay by the Winnipeg Japanese United Church minister/supply dating from 1975 to 1986 is also found here.

Title based on contents.

A photograph of Rev. Yoshimichi Masaki and his family is also located here.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-3 (former Box S-4-4).

**11. Ministry with Native People. -- 1975-1983. -- 1 folder.**

In 1978, all Winnipeg Presbytery initiatives pertaining to Native People (including Indian Metis Reception Lodge and Native Worker's Support Committee) were combined under an Interim Board Re: Native Ministry. The plan was to see a new model for native Ministry in place by July 1, 1979.

Workers among Native People during this period included Stan McKay.

Items found here include the 'Activity Report of the United Church Worker with Indian People' dating from 1975; copies of proposals for a new model for Ministry with Native People; correspondence and other items pertaining to requests for grant funding; and correspondence pertaining to the planned purchase of a building at 410 Pritchard Avenue for this ministry in 1983.

Title based on contents.

This ministry was previously known as the United Church Worker with City Indians/Indian People.

Reverse chronological arrangement.

For more information on the United Church Worker with Indian People and Ministry with Native People see the records of the sub-series "509/1/5 Indian Metis Reception Lodge" described as part of the series "509/1 Home Missions Committee".

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**12. North End Community Ministry. -- 1974-1988. -- 1 folder.**

The North End Community Ministry (NECM) was established on the site of the former Stella [Avenue] Mission. Stella was one of the preaching points of the Methodist All People's Mission, which had been a fixture in North-End Winnipeg from 1909. Stella Mission later evolved into the All People's United Church. The congregation was disbanded in 1969 and the property was later utilised as part of the People Acting on Concerns Together (PACT) mission initiative. Community development initiatives with which NECM staff were involved included the Community Education and Development Association, the Native Education Advisory Committee, the Alcoholism Foundation of Manitoba, and the Native Women's Transition Centre.

Items found here include correspondence and other items pertaining to the dedication of a plaque at the site of the former Stella Mission honouring J. S. Woodsworth; a photocopy of the Certificate of Title for 470 Stella Avenue; minister's reports and other documents describing the ministry's program; funding proposals and plans for facility renovations; and correspondence dating from 1987 and 1988 pertaining to insurance for the Stella Avenue building.

Title based on contents.

Reverse chronological arrangement.

For further information pertaining to All People's/Stella Mission see the Charge records accessioned for this mission field; records accessioned for People Acting on Concerns Together and the North End Community Ministry also have been described as part of the Charge Records Collection; further records accessioned from the North End Community Ministry have yet to be arranged and described.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**13. North Kildonan United Church. -- 1959-1984. -- 1 folder.**

This folder contains documents dating from 1975 and 1984 pertaining to plans for an addition to the North Kildonan United Church. Also found here is a photocopy of the Order of Service for the first service constituting the new congregation of North Kildonan United Church in 1959.

Title based on contents.

Reverse chronological arrangement.

For further information pertaining to All People's/Stella Mission see the Charge records accessioned for this mission field.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**14. Portage-Long Plain Outreach Ministry. -- 1975-1989. -- 1 folder.**

The first mission was established at Long Plain in 1922. Occasionally, this mission would be served by lay supply but it was usually served from the near-by communities, including Edwin and McKenzie. By 1975, a full-time lay supply had been serving Portage-Long Plain for eight years. During that time the ministry had expanded to include the newly formed reserves of Dakota Plains and Dakota Tipi. Outreach workers continued to serve the Long Plain community at least until 1984. In 1989, the reserve property occupied by the United Church (which had been occupied on a year to year permit from 1923) reverted to band land status.

Outreach workers included Allan Lauder, 1968-1977; Rev. Dirk Oosthoek, 1977-1981; Rev. Stuart Lyster, 1982-1984; and Rev. Barb Janes, 1984-19--.

Items found here include reports on and evaluations of the Portage-Long Plain Outreach Ministry; items pertaining to applications for grant assistance including statements of expenses; correspondence and other items pertaining to the appointment of personnel and pastoral relations;

Title based on contents.

Reverse chronological arrangement.

For further information on the Long Plain Charge see "509/2 Records of the Superintendents of Home Missions" (Property and Maintenance Claims-Indian Springs; Property and Maintenance Claims-Long Plain; and Property and Maintenance Claims-Portage Presbytery).

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).



**15. St. Andrew's (Elgin). -- 1969-1989. -- 1 folder.**

Following the destruction of the main church building by fire in December of 1968, the congregation of St. Andrew's(Elgin) moved to the adjacent Community Building at 427 Elgin Avenue.

Items found here include copies of minutes of meetings of the Board of St. Andrew's (Elgin) as well as correspondence and other documents pertaining to the efforts of the congregation to make plans for the future following the destruction of their building in 1968. Also found here are copies of annual reports dating from 1970, 1971, 1987 and 1989; a copy of a church history dating from 1975; correspondence pertaining to funding for the Refugee Liaison Program dating from 1979 to 1981; and correspondence pertaining to an application for a mission support grant in 1989.

Title based on contents.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-3 (former Box S-4-4).

**16. St. John's United Church. -- 1978-1986, predominant 1984-1986. -- 2 folders.**

In 1984, an ecumenical outreach ministry was proposed for St. John's United Church in an attempt to revitalise the congregation. Various options were explored including, in 1986, the sale of the church property on the corner of Charles and Cathedral.

Items described here consist of copies of proposals for the development of St. John's Place, annual and financial reports for St. John's United Church, correspondence pertaining to an application for a Church Redevelopment Grant from the Ventures in Mission Program.

Title based on contents.

Reverse chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

**17. United Church Half-Way Homes. -- 1989-1991. -- 1 folder.**

In 1989/90 Rev. N. Velnes served on the Board of Directors of the United Church Half-Way Homes.

Items found here include a list of Directors as well as other information about operation of the United Church Half-Way Homes, minutes of meetings of the Board dating from 1989 to 1991, and copies of financial statements and budgets.

Title based on contents.

Chronological arrangement.

Accession: 1996-21.

Location: Box 519/2-2 (former Box S-9-1).

## Box Lists

### **Box 511/1-1 (Former CL&W-A)**

#### **Records of Conference Administrative Support Staff**

Raymond R. Smith, 1972-1980

- Emergency Bonus Plan. -- 1974. -- 1 folder.

### **Box 519/2-2 (former Box S-9-1/CA0088)**

#### **Records of Conference Administrative Support Staff**

Raymond R. Smith, 1972-1980

- Assiniboia Parish. -- 1972-1978. -- 1 folder.
- Chilean Congregation. -- 1976-1979. -- 1 folder.
- Community Action Project. -- 1977. -- 1 folder.
- General Correspondence. -- 1972-1980. -- 1 folder
- Immanuel (Morse Place-Wesley). -- 1973-1977. -- 1 folder.
- Jack's Group, Inc. -- 1977-1979. -- 1 folder.
- Lay Employees' Retirement Plan. -- 1971. -- 1 folder.
- MacLean House. -- 1971-1979. -- 1 folder.
- McClure United Church. -- 1976-1980. -- 1 folder.
- Native Alcoholism Council. -- 1972-1973. --1 folder.
- Norwood Manse. -- 1977. -- 1 folder.
- Ordinands Moving Expenses. -- 1973-1980. -- 1 folder.
- Robertson House. -- 1979. -- 1 folder.
- Winnipeg Presbytery Documents. -- [before 1980]. -- 1 folder.

Norm Velnes, 1980-1991

- Converse, Inc. -- 1975-1981. -- 1 folder.
- General Correspondence. -- 1981-1983. -- 1 folder.
- [Indian Student's] Residence 456 Pritchard Ave. -- 1971-1988. -- 1 folder.
- Inner City Voice. -- 1985-1987. -- 1 folder.
- Lakeshore Pastoral Charge. -- 1982-1993. -- 1 folder.
- MacLean House Sale 1978. -- 1976-1986. -- 1 folder.
- Ministry with Native People. -- 1975-1983. -- 1 folder.
- North End Community Ministry. -- 1974-1988. -- 1 folder.
- North Kildonan United Church. -- 1959-1984. -- 1 folder.
- Portage-Long Plain Outreach Ministry. -- 1975-1989. -- 1 folder.
- St. John's United Church. -- 1978-1986, predominant 1984-1986. -- 2 folders.
- United Church Half-Way Homes. -- 1989-1991. -- 1 folder.

### **Box 519/2-3 (former Box S-4-4/CA0073)**

#### **Files of Conference Administrative Support Staff**

Raymond R. Smith, 1972-1980

- Korean Congregation. -- 1968-1977. -- 2 folders.
- MacLean House. -- 1967-1979. 1 folder.
- St. Andrew's Place. -- 1974-1976. -- 2 folders.
- Winnipeg Church for the Deaf. -- 1957-1980. -- 2 folders.

Norm Velnes, 1980-1991

- Chinese United Church. -- 1957-1987. -- 2 folders.
- Indian & Metis Reception Lodge. -- 1961-1985. -- 2 folders.
- Manitoba Japanese United Church. -- [ca.1960]-1986. -- 2 folders.
- St. Andrew's (Elgin). -- 1969-1989. -- 1 folder.

**Box 519/2-4 (Former Box S-9-0)**

**Files of Conference Administrative Support Staff**

Raymond R. Smith, 1972-1980

- Brandon Half-Way Home Project. -- 1976-1978. -- 1 folder.
- Brandon Presbytery Field Worker. -- 1971-1974. -- 1 folder.
- Brandon Presbytery Summer Education Project. -- 1976-1977. -- 1 folder.
- Cambrian Presbytery Northern Support Staff. -- 1976-1978. -- 1 folder.
- Castlegreen Coop Housing. -- 1973-1979. -- 1 folder.
- Conference Camping. -- 1974-1981. -- 4 folders.
- Ethnic Ministries. -- 1967-1978. -- 1 folder.
- Hydro Camp Ministries. -- 1973-1977. -- 1 folder.
- [Indian Student's] Residence 456 Pritchard Ave. -- 1971-1972. -- 1 folder.
- Nelson House. -- 1973-1974. -- 1 folder.
- Red Lake Reception Lodge Inc. -- 1974-1975. -- 1 folder.
- Roseau River. -- 1968-1978. -- 2 folders.
- Thunder Bay Health & Community Services Hostel. -- 1974. -- 1 folder.
- Thunder Bay Hospital Chaplain. -- 1974-1976. -- 1 folder.
- Thunder Bay Housing Projects. -- 1973. -- 1 folder.

Norm Velnes, 1980-1991

- Island Lake Manse. -- 1930-1987. -- 1 folder.